



**RFP No. PSC-25-12**

**Technical Consultant to Develop and Implement Integrated Distribution System Planning (IDSP) Framework in The District of Columbia Formal Case 1182**

**Addendum No. 1**

**Issued: June 26, 2025**

## **SECTION I    QUESTIONS AND ANSWERS**

Please find below questions and answers on RFP No. PSC-25-12.

### **Question 1**

Could you clarify the anticipated budget range for this project to ensure our financial alignment?

#### **Answer to Question 1**

The Commission does not have an anticipated budget range for this project.

### **Question 2**

Are there specific modeling tools or software preferred for the forecasting and scenario analysis tasks?

#### **Answer to Question 2**

The Consultant shall use modeling tools that are compatible with those used by PEPCO.

### **Question 3**

How will stakeholder feedback from engagement sessions be integrated into the final framework?

#### **Answer to Question 3**

Stakeholders' feedback from working group engagement sessions will be reviewed and incorporated by the Consultants into the framework document based on the relevancy of the feedback to the Commission's goal of implementing Integrated Distribution System Planning that will modernize and optimize the District's electric distribution system. See Section B.2.1.1.2 of the RFP.

### **Question 4**

Is there flexibility in the phased timeline to accommodate iterative refinements based on

interim findings?

**Answer to Question 4**

Yes, there is flexibility.

**Question 5**

Please explain whether the Commission or Staff has utilized outside Consultants to support their work thus far in FC 1182 or in related dockets such as FC1176 or FC 1130

**Answer to Question 5**

Yes, the Commission has utilized outside Consultants to support its work in related dockets such as FC1176 and FC1130.

**Question 6**

Please confirm that the fixed price portion of Phase 1 is intended to cover all work associated with Task 1 items (a) through (c), Task 3 items (a) through (p), and Task 4 items (a) through (d).

**Answer to Question 6**

Yes, the fixed price portion of Phase 1 is intended to cover all work associated with Task 1 items (a) through (c), Task 3 items (a) through (p), and Task 4 items (a) through (d).

**Question 7**

Please confirm that the per-session cost for Phase I stakeholder engagement sessions is intended to incorporate all work associated with Task 2 items (a) through (f) for each session. If not, please clarify.

**Answer to Question 7**

Yes, the per-session cost for Phase 1 stakeholder engagement sessions is intended to incorporate all work associated with Task 2 items (a) through (f) for each session.

**Question 8**

Please confirm that the fixed price portion of Phase 2 is intended to apply to all work associated with item (a) and with items (c) through (f).

**Answer to Question 8**

Yes, the fixed price portion of Phase 2 is intended to apply to all work associated with item (a) and with items (c) through (f).

**Question 9**

Please confirm that the per-session cost for Phase 2 stakeholder engagement sessions is intended to apply solely to work associated with item (b).

**Answer to Question 9**

Yes, the per-session cost for Phase 2 Stakeholder engagement sessions is intended to apply solely to work associated with item (b).

**Question 10**

Please confirm that the fixed price portion of Phase 3 is intended to apply to all work associated with items (b) through (g).

**Answer to Question 10**

Yes, the fixed price portion of Phase 3 encompasses all work related to items (b) through (g).

**Question 11**

Please confirm that the per-session cost for Phase 3 stakeholder engagement sessions is intended to apply solely to work associated with item (a).

**Answer to Question 11**

Yes, the per-session cost for Phase 3 stakeholder engagement sessions is intended to apply solely to work associated with item (a).

**Question 12**

Please confirm that the bidder may propose a “not-to-exceed price” as opposed to the stated “fixed price” for the applicable portions of Phase 1, Phase 2 and Phase 3, whereby the bidder would charge labor at its hourly billing rates plus travel expenses for actual work performed, capped by the not-to-exceed price for each area.

**Answer to Question 12**

See **Revised Attachment A, Form of Offer Letter**, for clarity. Phase 1 is a fixed price, excluding Stakeholder Engagement.

**Question 13**

Please confirm whether or not any allowance for travel expenses should be included in the cost proposal.

**Answer to Question 13**

Travel expenses are cost reimbursable. See **Revised Attachment A, Form of Offer Letter**

**Question 14**

Please clarify whether all Past Performance Forms must be included with the initial proposal or whether they may be submitted afterwards.

**Answer to Question 14**

A minimum of three (3) Past Performance Forms shall be submitted with the initial proposal, see Section D.4.2.3.

**Question 15**

Please clarify the meaning of the statement in Section E.3: The Offeror shall submit a separate technical and price proposal for each category of work.

**Answer to Question 15**

See **Section II RFP MODIFICATIONS** below.

**Question 16**

Regarding RFP Section E.3.6, please clarify whether the Certificate of Good Standing and Certificate of Authority are required only for corporations and not for individuals or limited liability companies located outside of the District. Clarify whether they can be obtained after an award.

**Answer to Question 16**

See Section II RFP MODIFICATIONS below.

**Question 17a**

Please clarify what, if anything, must be submitted with the proposal in connection with the use of SBEs.

**Answer to Question 17a**

If a Prime Offeror chooses to subcontract any portion of the work with an SBE/CBE, the Prime Offeror must complete **Attachment E**, SBE Subcontracting Plan.

**Question 17b**

Please also confirm that a firm may submit a proposal with no planned SBE participation.

**Answer to Question 17b**

Yes, a firm may submit a proposal with no planned SBE/CBE participation.

**Question 18**

Can an Offeror bid on Phase 1 and Phase 2 only?

**Answer to Question 18**

The intent of this RFP is for a single Consultant to perform all three (3) phases of the work to develop the IDSP framework. Offerors should disclose any potential conflict of interest on Attachment B, Disclosure/Conflict of Interest Statement.

**SECTION II RFP MODIFICATIONS**

1. **Delete in its entirety:** "The Offeror shall submit a separate technical and price proposal for each category of work."

**and replace with:** "The Offeror shall separate its Technical proposal from its Price Proposal.

2. **Delete in its entirety:** E.3.6 Corporate Information

**and replace with:**

"Offerors, if incorporated, shall attach to the proposal, a current franchise tax Certificate of Good Standing, issued by the District of Columbia Comptroller's Office. Offerors shall provide to the Commission, Offeror's 9-digit Federal Employer's Identification Number (FEI#) or Social Security Number (SSN) if the Offeror is an individual. If a domestic corporation, Offerors shall also provide to the Commission the corporation's charter number issued by the District of Columbia Department of Licensing and Consumer Protection. If a foreign corporation, Offerors shall also provide to the Commission a copy of a valid Certificate of Authority to do business in the District of Columbia, issued by the District of Columbia Department of Licensing and Consumer Protection. For further information, Offerors should contact the District of Columbia

Department of Licensing and Consumer Protection at 202-671-4500 or email [dlcp@dc.gov](mailto:dlcp@dc.gov)"

Yes. The Commission will require a Certificate of Good Standing issued by the District of Columbia before the execution of any contract to an awardee.

3. **Delete in its entirety:** Attachment A, Form of Offer Letter

**and replace with:**

**Revised 6/26/25 Attachment A, Form of Offer Letter.**

4. **Delete in its entirety:** Attachment C, Non-Disclosure

**and replace with:**

**Revised 6/26/25 Attachment C, Non-Disclosure**

**-End of Addendum-**