



**RFP No. PSC-20-23
ADDENDUM NO. 2
ISSUED: OCTOBER 28, 2020**

RFP NO. PSC-20-23 IS MODIFIED AS FOLLOWS:

A. Extension to Submission Date

Cover Page

Delete: “November 2, 2020 No later than 4:00 PM EST”

and

E.2 Date and Time for Receiving Submissions

Delete the first sentence.

Replace with:

“Submissions shall be received no later than 4:00 PM EST December 17, 2020.”

B. Type of Contract

A.3 Type of Contract

Delete: “The contract resulting from this RFP will be fixed price.”

and Replace with:

“The contract resulting from this RFP will be Time and Expenses with a Not to Exceed contract ceiling amount”.

C. Selection Criteria

A.4 Selection Criteria

Delete: Entire Section

and Replace with:

“A.4 Selection Criteria

- Qualifications and Technical Expertise (30 points)

- Clarity of Proposed Approach (30 points)
- General Experience (15 points)
- Overall Responsiveness of Proposal (10 points)
- Cost of Services and Expenses (15 points)

D.4.1 Scoring Criteria

D.4.1, 1) Delete “Maximum Point Score: 25”
and Replace with “Maximum Point Score 30”

D.4.1, 2) Delete “Maximum Point Score: 25”
and Replace with “Maximum Point Score 30”

D.4.1, 5) Delete “in its entirety.”

D. Proposal Content

D.4 Proposal Evaluation

Delete the fourth bullet “Inclusion of a detailed budget plan and cost information”.

Delete: E.3.5 Experience and Past Performance in its entirety.
and

Delete: E.3.6 Price in its entirety.

Replace with:

“E.3.5 Technical Proposal

3.5.1 Experience, Qualifications and Technical Expertise

In addition to the Proposal content described in Section D.4.1, Offerors shall also include:

1. Resumes for all key personnel, including those who may be subcontractors.
2. Clear list of any subcontractors, the experience of the subcontractor(s), and which key personnel are employees of a subcontractor.
3. Attachment E to Addendum No. 1, SBE Subcontracting Form, if applicable and copies of CBE certification acknowledgment.

3.5.2 Clarity of Proposed Approach

Offerors must submit a Work Plan detailing its approach to the work required by this RFP, including key project milestones, submission of deliverables, and the names and estimated number of hours for proposed

key personnel. This information should match the key personnel and estimated hours on Attachment A, Offer Letter.

3.5.3 Cost of Services and Expenses

1. Offerors shall submit Attachment A, Offer Letter/Bid Form to provide an estimated total base year price that includes expenses. Rates and prices for expenses must meet Government standards.
2. Key Personnel and estimated hours on Attachment A should align with the Offeror's Workplan.
3. For evaluation purposes, price points will be assigned based on the total estimated price for the three key personnel who will spend the most time on the project. The Commission may also evaluate each Offeror's estimated price against its technical proposal to determine which combination of price and technical merit is most advantageous to the Commission."
4. PRICE PROPOSAL INFORMATION SHALL BE SEPARATED FROM TECHNICAL PROPOSAL INFORMATION

E. Phase II

B.6 Roadmap for DER Valuation in the District of Columbia,

Delete: "c. In Phase II, the Consultant can develop tariffs (including locational and temporal impact) for services beyond current retail rates such as generation rates of full retail rates (which are used under the existing NEM tariff)"

F. Department of Small and Local Business Development Contact

C.3 Information

Add e-mail address: cbe.info@dc.gov

G. Period of Performance

A.2 Contract Term, Delete:

"It is anticipated that the contract term will be one year with the possibility to extend at the Commission's sole discretion"

and Replace with:

"The contract term will be one year with the option to extend for two additional years at the Commission's sole discretion"

See revised Attachment A attached to and incorporated into this Addendum.

H. Deliverables

B.7 Presentation and Timeline,

Delete:

“The initial draft report is expected eight months after the consultant’s kick-off meeting”

and Replace with:

“The Value of DER Survey (Deliverable a., Section B.9) shall be submitted to the Commission within four months of the Consultant’s kick-off meeting. A draft report containing the Feeder Analysis, Methodological Framework, Related Efforts Analysis and Recommended Roadmap (Deliverables b., c., d., and e., Section B.9) shall be submitted 8-10 months after the Consultant’s kick-off meeting. The final report shall be submitted no later than 12 months after the Consultant’s kick-off meeting.”

A. Attachments

1. Revised Attachment A - Offer Letter/Bid Form Rev 10-27

-End of Addendum-