

**PUBLIC SERVICE COMMISSION OF THE DISTRICT OF COLUMBIA
1325 G STREET, N.W., SUITE 800
WASHINGTON, D.C. 20005**

PUBLIC NOTICE

May 5, 2023

FORMAL CASE NO. 1125, IN THE MATTER OF THE PROMOTION OF THE UTILITY DISCOUNT PROGRAMS,

1. The Public Service Commission of the District of Columbia (“Commission”) hereby gives notice that on May 1, 2023, the Department of Energy and Environment (“DOEE”) filed its invoices for DOEE’s Utility Discount Program (“UDP”) administrative expenses and costs for the Consumer Education Program (“CEP”) for the First Quarter of Fiscal Year 2023 (“FY 2023 First Quarter”) and Second Quarter of FY 2023 (“FY 2023 Second Quarter”).¹

2. In Fiscal Year 2023 (“FY 2023”), DOEE is the administrator for three (3) of the four (4) low-income UDPs² as well as the CEP.³ As such, it performed administrative functions that are to be reimbursed by Washington Gas Light Company (“WGL”), the Potomac Electric Power Company (“Pepco”), and the District of Columbia Water and Sewer Authority (“DC Water”); and incurred CEP costs that are to be reimbursed by WGL, Pepco, DC Water, and the District of Columbia Universal Service Trust Fund (“DC USTF”). In Order No. 17246, the Commission approved a process for DOEE to request reimbursement for its expenses, which includes issuing a public notice when invoices are filed with the Commission to obtain public comment on these invoices.⁴

3. In its FY 2023 First Quarter Invoices and FY 2023 Second Quarter Invoices, DOEE includes information on First Quarter advertising. DOEE represents that by December 31, 2022, it executed contracts for \$96,000 of the \$100,000 CEP budget with seven of the eight CEP vendors: Urban One; the Washington Informer; El Tiempo; Popville; Social Driver; Comcast’s EffecTV;

¹ *Formal Case No. 1125, In the Matter of the Promotion of the Utility Discount Programs*, Department of Energy and Environment’s First Quarter Invoices for FY 2023 (“DOEE FY 2023 First Quarter Invoices”), filed May 1, 2023. This document includes invoices for both FY 2023 First Quarter and FY 2023 Second Quarter.

² The four UDPs in the District of Columbia are: Customer Assistance Program (“CAP”) for water customers; Lifeline, for telephone customers; Residential Aid Discount (“RAD”) for electric customers; and Residential Essential Service (“RES”) for gas customers.

³ The Commission notes that as of October 1, 2013, DOEE is no longer performing administrative functions for the Lifeline service program, but remains the administrator of the RES, RAD, and CAP programs.

⁴ *Formal Case No. 813, In the Matter of the Application of Potomac Electric Power Company for an Increase in its Retail Rates for the Sale of Electrical Energy and Formal Case No. 988, In the Matter of the Development of Universal Service Standards and the Universal Service Trust Fund for the District of Columbia*, Order No. 17246, rel. September 19, 2013.

and the Washington Metropolitan Area Transit Authority.⁵ Further, DOEE lists UDP outreach activities undertaken by these vendors in the FY 2023 First Quarter and FY 2023 Second Quarter.⁶

4. Due to the deployment of a new finance system, DOEE is delayed in attributing its personnel costs for eligibility verification services. Thus, the FY 2023 First Quarter Invoices and FY 2023 Second Quarter Invoices include few of these costs. Additionally, DOEE indicates that the UDP administrative expenses for the DC USTF are adjusted through a credit. DOEE indicates that it recorded \$143,258.28 in total expenditures attributed to administration and promotion of the UDP. This amount includes: \$40,931.63 for UDP administrative personnel costs; \$32,278.30 for CEP administrative personnel costs; \$243.36 to procure translation services to translate the UDP flyer into Spanish and Amharic; and \$69,805.00 for CEP advertising invoices.⁷ DOEE seeks reimbursement in the amount of \$25,515.29 from the DC USTF, \$47,251.67 from Pepco, \$36,575.02 from WGL, and \$32,131.96 from DC Water. DOEE represents that expenses will be trued up in subsequent quarters.⁸

5. DOEE also includes the invoices for the FY 2023 First Quarter and FY 2023 Second Quarter and several tables that provide details on the expenses incurred by DOEE in FY 2023 First Quarter and FY 2023 Second Quarter. The first table is the UDP administrative budget summary, which breaks down UDP expenditures by line item.⁹ DOEE's next table breaks down the expenses for the CEP, itemizing the amounts spent on the various outreach programs.¹⁰ The third table provides details regarding the expenses incurred for the UDP administrative budget.¹¹ The next four (4) pages are the separate invoices for the FY 2023 First Quarter and FY 2023 Second Quarter for the DC USTF, Pepco, WGL, and DC Water, itemizing the expenses.¹²

6. All persons interested in commenting on DOEE's FY 2023 First Quarter Invoices and FY 2023 Second Quarter Invoices may submit written comments and reply comments not later than 10 and 20 days, respectively, after the Commission's issuance of this Notice. Comments are to be addressed to Brinda Westbrook-Sedgwick, Commission Secretary, Public Service Commission of the District of Columbia, 1325 G Street, N.W., Suite 800, Washington, D.C. 20005 and submitted electronically on the Commission's website at https://edocket.dcpssc.org/public/public_comments. Copies of DOEE's FY 2023 First Quarter Invoices may be obtained by visiting the Commission's website at www.dcpssc.org. Once at the

⁵ DOEE FY 2023 First Quarter Invoices at 1.

⁶ DOEE FY 2023 First Quarter Invoices at 2.

⁷ DOEE FY 2023 First Quarter Invoices at 2.

⁸ DOEE FY 2023 First Quarter Invoices at 2-3.

⁹ DOEE FY 2023 First Quarter Invoices, Attachment at 1.

¹⁰ DOEE FY 2023 First Quarter Invoices, Attachment at 2.

¹¹ DOEE FY 2023 First Quarter Invoices, Attachment at 3.

¹² DOEE FY 2023 First Quarter Invoices, Attachment at 4-7.

website, open the “eDocket” tab, click on “search database” and input “FC 1125” as the case number and “533” as the item number. Copies of DOEE’s FY 2023 First Quarter Invoices may also be purchased, at cost, by contacting the Commission Secretary at (202) 626-5150 or psc-commissionsecretary@dc.gov.

A TRUE COPY:

BY DIRECTION OF THE COMMISSION:

A handwritten signature in black ink, reading "Brinda Westbrook-Sedgwick". The signature is written in a cursive style with a large initial 'B'.

CHIEF CLERK:

**BRINDA WESTBROOK-SEDGWICK
COMMISSION SECRETARY**