

**Determination and Findings**  
**For A Sole Source Consultant Contract**

**AGENCY:** District of Columbia Public Service Commission

**SOLICITATION No.:** PSC-13-4

**CAPTION:** Centennial Anniversary Project: History of the District of Columbia Public Service Commission – 1913- 2013

**Findings**

**1. Authorization:**

Title 15 DCMR, Chapter 22, Sections 2202.23 (a) and (d).

**2. Minimum Need:**

The District of Columbia Public Service Commission (Commission) has a need to procure the services of Dr. Bill Rice and his team to:

- (a) Participate in a one-day symposium sponsored by the Commission and held on March 15, 2013 on the history of the Commission by preparing a 5- panel exhibit and producing and delivering an hour-long PowerPoint presentation;
- (b) Attend two more Centennial Anniversary symposiums in 2013 and prepare 5 more panels for the exhibit,
- (c) Incorporate information from the symposiums into the book on the history of the Commission; and
- (d) Print and deliver 500 copies of the book.

**3. Estimated Reasonable Cost:**

The fixed price is capped at \$95,000.00.

**4. Facts Which Justify Using Consultant Procurement Procedures:**

Sole source acquisitions are permitted when only one firm can meet the Commission's requirements. This includes such factors as special expertise or uniqueness of its product or service. Procurement of this service on a sole source basis is also in the best interest of the Commission.

The objective of this procurement is to engage the consultants to participate in the Commission's Centennial Anniversary events in 2013 so they can incorporate the activities in the book they are preparing on the history of the Commission's first 100 years. As is indicated in the attached proposal, Dr. Rice and his team are uniquely qualified because of the work they have undertaken over the last 8 months in researching and drafting a book on the history of the Commission. For example, they have already compiled the pictures for the first 5 panels of the exhibit and their current draft of the book will be used as a basis for the PowerPoint presentation.

5. **Certification by the Office of the Executive Director:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

\_\_\_\_\_  
Phylcia Fauntleroy Bowman  
Executive Director.

\_\_\_\_\_  
Date

6. **Certification by the Deputy Executive Director for Administrative Matters**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

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Jesse P. Clay, Jr.  
Deputy Executive Director for Administrative Matters

\_\_\_\_\_  
Date

**Determination**

Based on the findings, I hereby determine that it is in the best interest of the Commission and the ratepayers to award a contract to Dr. Bill Rice and Associates for their unique participation in 2013 activities of the Commission in celebration of its Centennial Anniversary and the incorporation of the results from these events into a book on the history of the Commission using consultant procurement procedures in accordance with Title 15 DCMR, Chapter 22, Section 2202.23 (a) and (d).

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Betty Ann Kane  
Chairman

\_\_\_\_\_  
Date