

**PUBLIC SERVICE COMMISSION OF THE DISTRICT OF COLUMBIA  
1325 G STREET, N.W., SUITE 800  
WASHINGTON, D.C. 20005**

**PUBLIC NOTICE**

**August 23, 2019**

**FORMAL CASE NO. 1125, IN THE MATTER OF THE PROMOTION OF THE UTILITY DISCOUNT PROGRAMS**

1. The Public Service Commission of the District of Columbia (“Commission”) hereby gives notice that, on July 31, 2019, the Department of Energy and Environment (“DOEE”) filed its invoices for DOEE’s Utility Discount Program (“UDP”) administrative expenses and costs for the Consumer Education Program (“CEP”) for the Third Quarter of Fiscal Year 2019 (“Third Quarter FY 2019”).<sup>1</sup> The Commission also gives notice that on August 16, 2019, DOEE filed an Errata to the Third Quarter FY 2019 Invoices.<sup>2</sup>

2. In Fiscal Year 2019 (“FY 2019”), DOEE is the administrator for three of the four low-income UDPs<sup>3</sup> as well as the CEP.<sup>4</sup> As such, it performed administrative functions that are to be reimbursed by Washington Gas Light Company (“WGL”), the Potomac Electric Power Company (“Pepco”), and the District of Columbia Water and Sewer Authority (“DC Water”); and incurred CEP costs that are to be reimbursed by WGL, Pepco, DC Water, and the District of Columbia Universal Service Trust Fund (“DC USTF”). In Order No. 17246, the Commission approved a process for DOEE to request reimbursement for its expenses, which includes issuing a public notice when invoices are filed with the Commission to obtain public comment on these invoices.<sup>5</sup>

3. In its Third Quarter FY 2019 Invoices, DOEE includes information on Third Quarter advertising. DOEE indicates that 250,000 UDP flyers were delivered to District of

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<sup>1</sup> *Formal Case No. 1125, In the Matter of the Promotion of the Utility Discount Programs*, Department of Energy and Environment’s Third Quarter Invoices for FY 2019 (“DOEE Third Quarter FY 2019 Invoices”), filed July 31, 2019.

<sup>2</sup> *Formal Case No. 1142, Errata to the Department of Energy and Environment’s Third Quarter Invoices for FY 2019*, filed August 16, 2019 (“Errata”).

<sup>3</sup> The four UDPs in the District of Columbia are the Customer Assistance Program (“CAP”) for water customers; Lifeline, for telephone customers; Residential Aid Discount (“RAD”) for electric customers; and Residential Essential Service (“RES”) for gas customers.

<sup>4</sup> The Commission notes that as of October 1, 2013, DOEE is no longer performing administrative functions for the Lifeline service program, but remains the administrator of the RES, RAD, and CAP programs.

<sup>5</sup> *Formal Case No. 813, In the Matter of the Application of Potomac Electric Power Company for an Increase in its Retail Rates for the Sale of Electrical Energy and Formal Case No. 988, In the Matter of the Development of Universal Service Standards and the Universal Service Trust Fund for the District of Columbia*, Order No. 17246, rel. September 19, 2013.

Columbia residents in nine zip codes through the Washington Post Print and Deliver Campaign. DOEE updated the UDP flyer and other materials to take into account the changes in the Lifeline program that occurred on May 7, 2019. Since the WMATA bus signage had already been printed before May 7, 2019, the WMATA signage had to be reprinted with the new Lifeline information at a cost of \$2,212.50. DOEE charged that amount to the DC USTF. DOEE indicates that total outreach expenditures totaled \$38,236.76 for the Third Quarter of FY 2019.<sup>6</sup> DOEE also indicates that its UDP administrative expenses were \$177,354.69. As additional UDP expenses, DOEE indicates that there was a paper supply order of \$629.91 and translation costs for the UDP flyer of \$198.96.<sup>7</sup>

4. DOEE also includes the invoices for the Third Quarter FY 2019 and several tables that provide details on the expenses incurred by DOEE in Third Quarter FY 2019. The first table is the UDP administrative budget summary, which breaks down UDP expenditures by line item.<sup>8</sup> The second table provides detail regarding the expenses incurred for the UDP administrative budget.<sup>9</sup> DOEE's next table breaks down the expenses for the CEP, itemizing the amounts spent on the various outreach programs.<sup>10</sup> The next four pages are the separate invoices for the Third Quarter FY 2019 for the DC USTF, Pepco, WGL, and DC Water, itemizing the expenses.<sup>11</sup>

5. In the Errata, DOEE indicates that the table itemizing the expenses for the CEP that was included in the Third Quarter FY 2019 Invoices is incorrect, since this table had a row for web-based advertisements, which are not part of the FY 2019 CEP. DOEE represents that in its Errata, it filed a new CEP Advertising Detail table, which removes the web-based advertising row and lists expenditures of \$3,900 for advertisements on WDCW 50 and \$7,019.76 for advertisements on Comcast Spotlight. DOEE asserts that its total UDP and CEP administrative expenses as well as the individual invoices remain unchanged.<sup>12</sup>

6. All persons interested in commenting on the DOEE Third Quarter FY 2019 Invoices and the Errata may submit written comments and reply comments not later than 10 and 20 days, respectively, after the Commission's issuance of this Notice. Comments are to be addressed to Brinda Westbrook-Sedgwick, Commission Secretary, Public Service Commission of the District of Columbia, 1325 G Street, N.W., Suite 800, Washington, D.C. 20005. Copies of DOEE's Third Quarter FY 2019 Invoices and Errata may be obtained by visiting the Commission's website at [www.dcpsc.org](http://www.dcpsc.org). Once at the website, open the "eDocket" tab, click on "Search

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<sup>6</sup> DOEE Third Quarter FY 2019 Invoices at 1.

<sup>7</sup> DOEE Third Quarter FY 2019 Invoices at 2.

<sup>8</sup> DOEE Third Quarter FY 2019 Invoices, Attachment at 1. The Commission notes that the tables are not paginated, so the page numbers are the Commission's additions.

<sup>9</sup> DOEE Third Quarter FY 2019 Invoices, Attachment at 2.

<sup>10</sup> DOEE Third Quarter FY 2019 Invoices, Attachment at 3.

<sup>11</sup> DOEE Third Quarter FY 2019 Invoices, Attachment at 4-7.

<sup>12</sup> Errata at 1.

database” and input “FC 1125” as the case number and “320” and “324” as the item numbers. Copies of DOEE’s Third Quarter FY 2019 Invoices and Errata may also be purchased, at cost, by contacting the Commission Secretary at (202) 626-5150 or [PSC-CommissionSecretary@dc.gov](mailto:PSC-CommissionSecretary@dc.gov).