



**Technical Consultant to Review and Advise the Commission on Matters Related to Formal Case  
1154 Washington Gas Light Company's "Project Pipes 2 Plan"**

**RFQ-PSC-19-11  
Addendum No. 1  
Issued: May 14, 2019**

Please find below questions and answers pertaining to RFQ PSC-19-11.

**Question 1**

Why is the PSC using the Attachment D "report card" rather than the traditional method of contacting the bidder's references, which preserves privacy and confidentiality? In what other procurements has the PSC utilized the Attachment D requirements?

**Answer**

The Public Service Commission of the District of Columbia ("PSC") is unclear about what is meant by "traditional method". Attachment D is a standard form used by the PSC as well as the District's Office of Contracting and Procurement to obtain references. The PSC has been using Attachment D for many years.

**Question 2**

Which government authority oversees procurements by District of Columbia agencies such as the PSC? Has this governmental authority reviewed and approved the use of Attachment D requirements and has it subjected the form to legal review?

**Answer**

The PSC is an independent agency of the District of Columbia government. As such, the PSC also has independent procurement authority and the discretion to use whatever form(s) it deems appropriate.

**Question 3**

Has the PSC discussed the report card format with any other state regulatory commission? If not, is it reasonable to expect such agencies to return the form within the time frame allowed (i.e., before May 21st), particularly if it would require internal legal review?

**Answer**

The PSC is unclear about the relevancy of this question. The PSC has independent procurement authority and the discretion to use whatever form(s) it deems appropriate.

#### Question 4

If a similar report card form were sent to a District of Columbia Staff member in connection with an RFP from another state, would the PSC employee be allowed to complete and return such a form to a former vendor? If yes, would the response require in-house legal review before it could be returned directly to the vendor?

#### Answer

A PSC staff member would be able to complete such a form in connection with an RFP from another state. The PSC has the sole discretion to manage all outside inquiries in the manner it deems necessary.

#### Question 5

If a potential bidder is not able to provide Attachment D forms but can instead provide traditional references and contact information, will the proposal be considered or rejected? If the former, will a proposal without Attachment D forms be given a score of zero for "Experience & Past Performance," which is valued at 25 points?

#### Answer

If a potential offeror (bidder) is not able to provide Attachment D forms, the proposal will be considered and scored relative to the information the PSC requested and the information the Offerors presented. If the potential offeror's proposal proceeds to the next stage of the evaluation process, the potential offeror may be asked to submit the form(s) at that time.

#### Question 6

Will PSC Staff be completing an Attachment D report card for its consultant on the Project Pipes 1 plan review? If so, what is the likelihood that this will be the only bidder that can provide a completed Attachment D for this RFP in the time frame allowed?

#### Answer

It is not known at this time whether the PSC will be completing an Attachment D for its consultant on the Project Pipes 1 plan review. The PSC has no way of knowing the likelihood that this consultant will be a potential offeror or the only potential offeror that can provide a completed Attachment D for this RFP in the time frame allowed.

**-End of Addendum-**