

**PUBLIC SERVICE COMMISSION OF THE DISTRICT OF COLUMBIA
1325 G STREET, N.W., SUITE 800
WASHINGTON, D.C. 20005**

PUBLIC NOTICE

August 2, 2023

FORMAL CASE NO. 1125, IN THE MATTER OF THE PROMOTION OF THE UTILITY DISCOUNT PROGRAMS,

1. The Public Service Commission of the District of Columbia (“Commission”) hereby gives notice that on July 31, 2023, the Department of Energy and Environment (“DOEE”) filed its invoices for DOEE’s Utility Discount Program (“UDP”) administrative expenses and costs for the Consumer Education Program (“CEP”) for the Third Quarter of Fiscal Year 2023 (“FY 2023 Third Quarter”).¹

2. In Fiscal Year 2023 (“FY 2023”), DOEE is the administrator for three (3) of the four (4) low-income UDPs² as well as the CEP.³ As such, it performed administrative functions that are to be reimbursed by Washington Gas Light Company (“WGL”), the Potomac Electric Power Company (“Pepco”), and the District of Columbia Water and Sewer Authority (“DC Water”); and incurred CEP costs that are to be reimbursed by WGL, Pepco, DC Water, and the District of Columbia Universal Service Trust Fund (“DC USTF”). In Order No. 17246, the Commission approved a process for DOEE to request reimbursement for its expenses, which includes issuing a public notice when invoices are filed with the Commission to obtain public comment on these invoices.⁴

3. In its FY 2023 Third Quarter Invoices, DOEE includes information on FY 2023 Third Quarter advertising. DOEE represents that by December 31, 2022, it executed contracts for \$96,000 of the \$100,000 CEP budget with seven of the eight CEP vendors: Urban One; the Washington Informer; El Tiempo; Popville; Social Driver; Comcast’s EffectTV; and the

¹ *Formal Case No. 1125, In the Matter of the Promotion of the Utility Discount Programs*, Department of Energy and Environment’s Third Quarter Invoices for FY 2023 (“DOEE FY 2023 Third Quarter Invoices”), filed July 31, 2023.

² The four UDPs in the District of Columbia are: Customer Assistance Program (“CAP”) for water customers; Lifeline, for telephone customers; Residential Aid Discount (“RAD”) for electric customers; and Residential Essential Service (“RES”) for gas customers.

³ The Commission notes that as of October 1, 2013, DOEE is no longer performing administrative functions for the Lifeline service program, but remains the administrator of the RES, RAD, and CAP programs.

⁴ *Formal Case No. 813, In the Matter of the Application of Potomac Electric Power Company for an Increase in its Retail Rates for the Sale of Electrical Energy* and *Formal Case No. 988, In the Matter of the Development of Universal Service Standards and the Universal Service Trust Fund for the District of Columbia*, Order No. 17246, rel. September 19, 2013.

Washington Metropolitan Area Transit Authority.⁵ Further, DOEE lists UDP outreach activities undertaken by these vendors in the FY 2023 Third Quarter.⁶

4. DOEE indicates that \$47,760.10 of administrative expenses incurred in the FY 2023 Second Quarter were inadvertently omitted from earlier filings and have been added to the FY 2023 Third Quarter Invoices.⁷ DOEE represents that the FY 2023 Third Quarter personnel total reflected is \$342,294.64: \$316,900.20 for UDP administrative personnel; and \$25,394.44 for CEP administrative personnel. In the contractual services line, DOEE expended \$5,845.11 for temporary staff assistance with application processing and paid advertising invoices totaling \$18,074.32, for a total of \$364,904.07 in FY 2023 Third Quarter expenditures attributed to UDP administration and promotion of the UDP.⁸

5. DOEE also includes the invoices for the FY 2023 Third Quarter and several tables that provide details on the expenses incurred by DOEE in FY 2023 Third Quarter. The first table is the UDP administrative budget summary, which breaks down UDP expenditures by line item.⁹ DOEE’s next table breaks down the expenses for the CEP, itemizing the amounts spent on the various outreach programs.¹⁰ The third table provides details regarding the expenses incurred for the UDP administrative budget.¹¹ The next four (4) pages are the separate invoices for the FY 2023 Third Quarter for the DC USTF, Pepco, WGL, and DC Water, itemizing the expenses.¹²

6. All persons interested in commenting on DOEE’s FY 2023 Third Quarter Invoices may submit written comments and reply comments not later than 10 and 20 days, respectively, after the Commission’s issuance of this Notice. Comments are to be addressed to Brinda Westbrook-Sedgwick, Commission Secretary, Public Service Commission of the District of Columbia, 1325 G Street, N.W., Suite 800, Washington, D.C. 20005 and submitted electronically on the Commission’s website at https://edocket.dcpssc.org/public/public_comments. Copies of DOEE’s FY 2023 Third Quarter Invoices may be obtained by visiting the Commission’s website at www.dcpssc.org. Once at the website, open the “eDocket” tab, click on “search database” and input “FC 1125” as the case number and “552” as the item number. Copies of DOEE’s FY 2023 Third Quarter Invoices may also be purchased, at cost, by contacting the Commission Secretary at (202) 626-5150 or psc-commissionsecretary@dc.gov.

⁵ DOEE FY 2023 Third Quarter Invoices at 1.

⁶ DOEE FY 2023 Third Quarter Invoices at 1-2.

⁷ DOEE FY 2023 Third Quarter Invoices at 2.

⁸ DOEE FY 2023 Third Quarter Invoices at 3.

⁹ DOEE FY 2023 Third Quarter Invoices, Attachment B at 1.

¹⁰ DOEE FY 2023 Third Quarter Invoices, Attachment B at 2.

¹¹ DOEE FY 2023 Third Quarter Invoices, Attachment B at 3.

¹² DOEE FY 2023 Third Quarter Invoices, Attachment at 4-7.

A TRUE COPY:

BY DIRECTION OF THE COMMISSION:

A handwritten signature in black ink, reading "Brinda Westbrook-Sedgwick". The signature is written in a cursive style with a large initial 'B'.

CHIEF CLERK:

BRINDA WESTBROOK-SEDGWICK
COMMISSION SECRETARY