

**PUBLIC SERVICE COMMISSION OF THE DISTRICT OF COLUMBIA
1325 G STREET, N.W., SUITE 800
WASHINGTON, D.C. 20005**

PUBLIC NOTICE

February 6, 2025

FORMAL CASE NO. 1125, IN THE MATTER OF THE PROMOTION OF THE UTILITY DISCOUNT PROGRAMS,

1. The Public Service Commission of the District of Columbia (“Commission”) hereby gives notice that on January 31, 2025, the Department of Energy and Environment (“DOEE”) filed its invoices for DOEE’s Utility Discount Program (“UDP”) administrative expenses and costs for the Consumer Education Program (“CEP”) for the First Quarter of Fiscal Year 2025 (“FY 2025 First Quarter”).¹

2. In Fiscal Year 2025 (“FY 2025”), DOEE is the administrator for three (3) of the four (4) low-income UDPs² as well as the CEP.³ As such, it performed administrative functions that are to be reimbursed by Washington Gas Light Company (“WGL”), the Potomac Electric Power Company (“Pepco”), and the District of Columbia Water and Sewer Authority (“DC Water”); and incurred CEP costs that are to be reimbursed by WGL, Pepco, DC Water, and the District of Columbia Universal Service Trust Fund (“DC USTF”). In Order No. 17246, the Commission approved a process for DOEE to request reimbursement for its expenses, which includes issuing a public notice when invoices are filed with the Commission to obtain public comment on these invoices.⁴

3. In its FY 2025 First Quarter Invoices, DOEE represents that it executed contracts with five vendors selected by the UDPE WG. DOEE made payments totaling \$57,533: \$1,485 to the Washington Metropolitan Area Transit Authority for UDP bus advertisements, \$54,000 to

¹ *Formal Case No. 1125, In the Matter of the Promotion of the Utility Discount Programs*, The Department of Energy and Environment’s Fourth Quarter Invoices for Fiscal Year 2024 (“DOEE FY 2025 First Quarter Invoices”), filed December 4, 2024. The FY 2025 First Quarter Invoices were included in the Unopposed Motion of the Department of Energy and Environment to File Out of Time its Report on Consumer Education Plan Media Buys for October 2024 and Fiscal Year 2024 Fourth Quarter Invoices Errata, filed December 4, 2024.

² The four UDPs in the District of Columbia are: Customer Assistance Program (“CAP”) for water customers; Lifeline, for telephone customers; Residential Aid Discount (“RAD”) for electric customers; and Residential Essential Service (“RES”) for gas customers.

³ The Commission notes that as of October 1, 2013, DOEE is no longer performing administrative functions for the Lifeline service program, but remains the administrator of the RES, RAD, and CAP programs.

⁴ *Formal Case No. 813, In the Matter of the Application of Potomac Electric Power Company for an Increase in its Retail Rates for the Sale of Electrical Energy and Formal Case No. 988, In the Matter of the Development of Universal Service Standards and the Universal Service Trust Fund for the District of Columbia*, Order No. 17246, rel. September 19, 2013.

Social Driver for activities supporting the launch of the FY 2025 campaign, and \$800 to *El Tiempo* and \$1,248 to *Capital Community* for print advertising. DOEE indicates that it also partners with community organizations and Advisory Neighborhood Commissioners to promote the UDP.⁵

4. The UDP administrative personnel total for the first quarter amounts to \$105,843.26, comprising \$104,823.26 for personnel services and \$1,020 for the United States Postal Service's annual business reply mail maintenance fee. The CEP total is \$79,257.92, including \$21,724.92 for personnel services and \$57,533 for advertising expenses. Final amounts will be trued up in the FY 2025 Fourth Quarter. For FY 2025 First Quarter, DOEE seeks reimbursement of \$20,296.70 from the DC USTF Administrator, \$86,226.48 from Pepco, \$42,944.89 from WGL, and \$35,633.11 from DC Water.⁶

5. DOEE also includes the invoices for the FY 2025 First Quarter and several tables that provide details on the expenses incurred by DOEE in FY 2025 First Quarter. The first table is the UDP administrative budget summary, which breaks down UDP expenditures by line item.⁷ DOEE's next table breaks down the expenses for the CEP, itemizing the amounts spent on the various outreach programs.⁸ The third table provides details regarding the expenses incurred for the UDP administrative budget.⁹ The next four (4) pages are the separate invoices for the FY 2025 First Quarter for WGL, the DC USTF, Pepco, and DC Water, itemizing the expenses.¹⁰

6. All persons interested in commenting on DOEE's FY 2025 First Quarter Invoices may submit written comments and reply comments not later than 10 and 20 days, respectively, after the Commission's issuance of this Notice. Comments are to be addressed to Brinda Westbrook-Sedgwick, Commission Secretary, Public Service Commission of the District of Columbia, 1325 G Street, N.W., Suite 800, Washington, D.C. 20005 and submitted electronically on the Commission's website at https://edocket.dcpssc.org/public/public_comments. Copies of DOEE's FY 2025 First Quarter Invoices may be obtained by visiting the Commission's website at www.dcpssc.org. Once at the website, open the "eDocket" tab, click on "search database" and input "FC 1125" as the case number and "643" as the item number. Copies of DOEE's FY 2025 First Quarter Invoices may also be purchased, at cost, by contacting the Commission Secretary at (202) 626-5150 or psc-commissionsecretary@dc.gov.

⁵ DOEE FY 2025 First Quarter Invoices at 1.

⁶ DOEE FY 2025 First Quarter Invoices at 2.

⁷ DOEE FY 2025 First Quarter Invoices at 4. The Commission notes that the tables are unpaginated.

⁸ DOEE FY 2025 First Quarter Invoices at 5.

⁹ DOEE FY 2025 First Quarter Invoices at 6.

¹⁰ DOEE FY 2025 First Quarter Invoices at 7-10.

A TRUE COPY:

BY DIRECTION OF THE COMMISSION:

A handwritten signature in black ink, reading "Brinda Westbrook-Sedgwick". The signature is written in a cursive, flowing style.

CHIEF CLERK:

BRINDA WESTBROOK-SEDGWICK
COMMISSION SECRETARY